

## Window rebate application: Supplemental documentation

Below are examples of the supplemental documentation every customer needs to include with their window rebate application. Failure to provide the required information will result in the rebate application being placed on hold.

If you have further questions, please reach out to an Energy Advisor at 1-800-562-1482, Monday through Friday from 8 a.m. to 5 p.m.

### Installation invoice

Provide your installation invoice (example below) that includes all required information:

1. Number of windows installed
2. Measurement and type of windows installed
3. Cost of all windows installed
4. Proof of payment

Window Installation Company 1234 Window Street Bellevue, WA 98009 Phone Number: XXX-XXX-XXXX		INVOICE: #12345 INVOICE DATE: February 25, 2022	
INSTALLATION ADDRESS: Joe Smith 1234 Street Name Bellevue, WA 98009 Phone Number: XXX-XXX-XXXX Email: jsmith@exampleemail.com		BILLING ADDRESS: Same as installation address	
COMMENTS OR SPECIAL INSTRUCTIONS:			
SALESPERSON	INSTALLATION DATE	P.O. NUMBER	TERMS
	2/15/2022		Due on Receipt
QUANTITY	DESCRIPTION	UNIT PRICE	TOTAL
2	BLDR/CNTR 400 XO HALF VENT 28 1/2 x 25 1/4 (HEEL) FIXED RIGHT ... 3/32 LOWE A x 3/32 CLR A (HP) VENT 1 ... 3/32 LOWE A x 3/32 CLR A (HP) UF SHGC VLT STC Lvl STC NFRC: 0.30 0.30 0.54 UNRATED CPD#: PWG-M-124-04179-00001	\$190.00	\$380.00
3	BLDR/CNTR 400 XO HALF VENT 44 1/4 x 37 3/4 (HEEL) FIXED RIGHT ... 3/32 LOWE A x 3/32 CLR A (HP) VENT 1 ... 3/32 LOWE A x 3/32 CLR A (HP) UF SHGC VLT STC Lvl STC NFRC: 0.30 0.30 0.54 UNRATED CPD#: PWG-M-124-04179-00001	\$246.00	\$249.00
5	WINDOW QTY TOTAL SQ FT		
		SUBTOTAL	\$629.00
		SALES TAX (10%)	\$62.90
		TOTAL DUE	\$629.00
		Customer Payment	\$629.00

## Proof of U-factor rating

Provide proof of U-Factor rating for each individual window or patio door installed.

You can include scans or photos of each National Fenestration Rating Council (NFRC) sticker with your application, or you can mail the physical stickers. Stickers can be found on each new window. In lieu of stickers, you may submit a packing slip that lists the U-factor for each window or patio door installed.

## Sample NFRC window sticker

		<b>World's Best Window Co.</b> Series "2000" Casement Vinyl-Clad Wood Frame Double Glazing • Argon Fill • Low E XY7X-1-00001-00001	
<b>ENERGY PERFORMANCE RATINGS</b>			
U-Factor (U.S./I-P)		Solar Heat Gain Coefficient	
<b>0.27</b>		<b>0.25</b>	
<b>ADDITIONAL PERFORMANCE RATINGS</b>			
Visible Transmittance		Air Leakage (U.S./I-P)	
<b>0.51</b>		<b>&lt; 0.3</b>	
<small>Manufacturer stipulates that these ratings conform to the applicable NFRC procedures for determining whole product performance. NFRC ratings are determined for fixed set of environmental conditions and a specific product size. NFRC does not recommend any product and does not warrant the suitability of any product for any specific use. Consult manufacturer's literature for other product performance information. www.nfrc.org</small>			

## Sample packing slip

Window Manufacturing Company LLC 123 XYZ Way Seattle, WA 98124 Phone: XXX-XXX-XXXX		ORDER: #12345-XXX ORDER DATE: OCTOBER 25, 2021 SHIP DATE: JANUARY 2, 2022			
<b>SHIP TO:</b> Window Installation Company 1234 Window Street Bellevue, WA 98009 Phone Number: XXX-XXX-XXXX Email: example@windowcompany.com		<b>BILL TO:</b> Window Installation Company 1234 Window Street Bellevue, WA 98009 Phone Number: XXX-XXX-XXXX Email: example@windowcompany.com			
COMMENTS OR SPECIAL INSTRUCTIONS:					
SALESPERSON		INSTALLATION DATE			
		2/15/2022			
P.O. NUMBER		TERMS			
		Due on Receipt			
LINE #	QUANTITY	DESCRIPTION	U VALUE	LIST	ON FACTOR
1	2	SYL[V250 HV 1 3/8 HALF VENT DP: -- STC: 28 NET SIZ 59 1/2 x 47 1/2 Certified Product Description: #MIL-A-15-04909-00001 SUCL SUNCOAT/ CLR ANN/ARGON/ FOAM SPACER ENERGY STAR V6 NORTH CENTRAL 78903	U 0.29 S 0.30 V 0.57	4909-00001	41.0
2	3	SYL[V250 HV 1 3/8 HALF VENT DP: -- STC: 28 NET SIZE 71 1/2 x 41 1/2 Certified Product Description: #MIL-A-15-04909-00001 SUCL SUNCOAT/ CLR ANN/ARGON/ FOAM SPACER ENERGY STAR V6 NORTH CENTRAL 78904	U 0.29 S 0.30 V 0.57	4909-00001	41.0
5		WINDOW QTY TOTAL SQ FT			